

GAVILAN COLLEGE CURRICULUM MEETING
Monday, February 24, 2003
3: 10 p.m., SS 205
MINUTES

Present: S. Dodd, B. Donovan, Virginia Estrada, J. Ferro, M. Dwyer, B. Funk, G. Hinn,
M. Johnson, B. Lawn, F. Lozano, J. Olivas, C. Brown, G. Richards, D. Santana,
M. Segal, R. Sharboneau, D. VanTassel,

Guests: Marlene Bumgarner, Ellen Venable

I. Call to Order

The meeting was called to order at 3:07 p.m. by Chair Marlene Dwyer.

II. Welcome

M. Dwyer welcomed everyone.

III. Agenda Adjustments

Add Information Items C, D, and E below. Add Old Business item A below.

IV. Approval of Minutes of February 10, 2003 MSC Lozano/Dodd

V. Information Items

A. "Thank you" from Judi Markus

M. Dwyer announced that Judy Markus is back at work. Judy sent a "Thank you" card to the committee which was passed around for all to see.

B. CAN Approval Model

M. Dwyer, D. Santana and J. Olivas met and discussed new approval process for CAN courses and are in support of new proposal. Copies of new model are available through M. Dwyer.

C. Chancellors Office Request – Business: Computer Applications Option

M. Dwyer reported that forms were sent to the Chancellor's Office to update existing files.

D. Catalog Due Dates

Margery Regalado has requested that the Curriculum Committee consider changes to majors and programs during the March meetings so that the most accurate information can be published in the new Catalog. M. Regalado will send an information e-mail to the Committee with the details.

E. Review Major Requirements

J. Olivas asked department chairs to review major requirements. He has found some requirements confusing.

VII. Old Business

A. Course Updates

R. Funk wanted to let the committee know that the Fine Arts Dept. will not be updating their course outlines until there is an easier way for faculty to work on the documents. M. Dwyer mentioned that several options are being studied: scan the existing Course Outlines then convert to Word documents, use a text file that is available from the master course file, or wait for the course outlines to become available online as part of the J03 conversion. Each option has its drawbacks.

VII. New Business

A. New Course Proposal (Second Reading)

1. CD14B – “Behavior Management & Guidance of School Age Children” – MSC Funk/Segal
2. CSIS 53 – “UNIX/Linux Networking” – MSC Van Tassel/Dodd
3. CSIS 44 – “C#.NET Programming” – MSC Brown/Santana
4. CSIS 151 – “XML Technologies” – MSC

B. Modification of Existing Courses (Form C)

1. CSIS 182 – “Operating Systems” – Questions raised about form and content: When is the change effective? Course content should be revised to reflect changes in description. Course Learning Outcomes need to be added. Basis for Grades percents needed. This item was Tabled _____/Brown
2. PE 1 – “Orientation for Student Success” – MSC VanTassel/Lozano
3. PE 16 – “Swimming” – MSC Richards/Funk
4. PE 17 – “Golf” – Withdrawn for changes to Course Learning Outcomes
5. PE 18 – “Tennis” – MSC Van Tassel/Funk
6. PE 19 – “Badminton” – Lozano/Lawn
7. PE 20 – “Bowling” – Withdrawn for changes to Course Learning Outcomes.

C. Additions/Modifications to Major/Certificate Program (Form F)

1. Add CSIS degree option and Certificate of Completion: Electronic Publishing
Question on units was raised. Total should be 21 units per Van Tassel.
MSC Ferro/Funk
2. Modify Major or Certificate Program: Digital Imaging/Graphics Production Specialist
Originator was not present. Tabled – Funk/Richards

IX. Adjournment MSC Van Tassel/Lozano

Next Meeting: March 10, 2003, SS205, 3:10 - 5:00pm

Deadline for Curriculum: March 3, 2003, 1:00 pm to Bonnie Donovan (e-mail and hard copy)

Distribution: S. Au-Yeung, C. Brown, S. Carr, S. Dodd, B. Donovan, M. Dwyer, B. Funk, M. Johnson, B. Lawn, E. Luna, F. Lopez, F. Lozano, M. Machado, J. Olivas, J. Parker, G. Richards, D. Santana, M. Segal, R. Sharboneau, M. Turetzky, D. VanTassel, K. Wagman, Simon Cooke (ASB Representative), J. Baker, K. Day, N. Juarez, A. Oropeza, C. Ramirez, J. Markus, V. Estrada